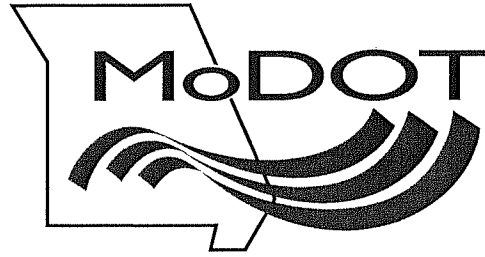


Missouri
Department
of Transportation

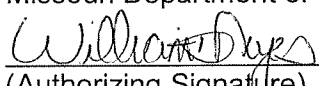


Dan Niec, District Engineer

North Central District
902 North Missouri St.
P.O. Box 8
Macon, MO 63552
(660) 385-8245
Fax (660) 385-1707
Toll free 1-888 ASK MoDOT
<http://www.modot.mo.gov>

ADDENDUM 001
REQUEST FOR QUOTATION NUMBER: D208-014-R2

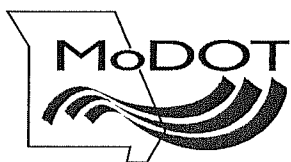
Bidders shall acknowledge receipt of Addendum 001 (ONE) by signing and including it with the quotation. The following clarifications, questions and answers are believed to be of general interest to all potential Bidders. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type):	Name and Title of Department Authority: William D. "Bill" Noyes, CPPO, CPPB Procurement Agent
Bidder Signature (Signature of person authorized to sign)	Missouri Department of Transportation  (Authorizing Signature)
Date Signed:	Date Signed: September 26, 2007

This signed addendum MUST be included with your response to the RFQ.

1. The response deadline for RFQ submissions has been changed to October 1, 2007 @ 1:00 PM Central Time. Responses may be submitted by fax to (660)-385-1707.
2. Pages 1 of 8 and 2 of 8, attached to this addendum, replace those same pages from the original posted RFQ document. Use these new pages when submitting your RFQ response.
3. Responses should include, as a minimum, this signed addendum and pages 1 through 4 of the RFQ documents, with all information blocks properly filled in.
4. The changes on pages 1 and 2, clarify:
 - the rally towels should be hemmed
 - the flat face (imprint side) of the rally towels may be flat-woven or velour
 - the back side of the towel should be looped terry
 - imprints may be transfers or screen printed
 - imprints should be in portrait, not landscaped, layout
 - all costs for imprinting, artwork, set-up and delivery should be included in the unit price
- 5 15" W x 18" H rally towels with the largest imprint size possible are requested. It is understood different suppliers may have slight variances in towel size and imprint areas, therefore, blocks have been added for the vendor to specify the size of the towels and the size of the imprints being quoted.
6. The vendor will develop the imprint artwork per the sample shown in the RFQ. MoDOT does not have camera-ready artwork, but can provide a .pdf file, which shows the logo picture, if needed.





**MISSOURI DEPARTMENT OF TRANSPORTATION
INFORMAL QUOTE GUIDELINES AND DOCUMENTATION
FOR PURCHASES OVER \$3,000 UP TO \$24,999.99**

THIS IS NOT AN ORDER

REQUEST FOR QUOTATION

It is the vendor's responsibility to read and comply with all conditions, specifications, and instructions outlined in this document. This document and any subsequent attachments shall supersede all confirmation forms, receipts, or any other paperwork needed to secure materials, equipment, or services.

TODAY'S DATE: SEPTEMBER 26, 2007	QUOTE DUE BY (DATE AND TIME): OCTOBER 1, 2007 @ 1:00 PM CENTRAL TIME	F.O.B. REQUIREMENTS: DESTINATION SEE DELIVERY LOCATION BELOW
TO BE DELIVERED BY: (MID TO LATE OCT. TARGET) PLEASE SPECIFY YOUR DELIVERY TIME IN THE SPACE PROVIDED BELOW	QUOTATION # D208-014-R2 THIS QUOTATION # SHOULD BE REFERENCED ON ALL MAILING LABELS, ENVELOPES, AND ANY OTHER CORRESPONDENCE.	BUYER NAME: WILLIAM D. "BILL" NOYES, CPPO, CPPB PROCUREMENT AGENT PHONE NUMBER: (660)-385-8245 FAX: (660)-385-1707
District Mailing Address: Missouri Department of Transportation – District 2 General Services (Procurement) Division 902 North Missouri Street P.O. Box 8 Macon, MO. 63552		Delivery Location: Missouri Department of Transportation – District 2 Attn: Teresa Hall – Community Relations Division 902 North Missouri Street Macon, MO. 63552

ALL QUOTES SHOULD BE TOTALED. DELIVERY TIME SHOULD BE LISTED

MoDOT District Two will be purchasing Rally Towels, which are to be imprinted with a "Buckle Up – Arrive Alive" logo and shipped by the successful bidder according to the requirements outlined herein:

Quantity	U/M	DESCRIPTION	UNIT PRICE	TOTAL ORDER AMOUNT	DELIVERY TIME
3,914	EA	Rally Towels w/ imprinted logo	\$	\$	

Rally Towels should meet the following minimum specification (or should be an approved equal):

Hemmed white towel with an imprintable face (flat woven or velour face with a looped terry back)

Single color imprints (transfers or screen printing), in various colors, will need to be developed by the successful bidder similar to the sample "Buckle Up – Arrive Alive" logo enclosed herein and should be applied to the imprintable face of the rally towels, centered vertically and horizontally, in a portrait style, not landscape. MoDOT must approve the final transfer design developed by the successful bidder before use. The cost of the imprinting, as well as any set-up charges and delivery costs must be included in the cost of the rally towels and should not listed as a separate line item. The required quantities and colors of the rally towel transfers are detailed herein.

Specify the size of the rally towel being quoted: MoDOT desires these be approximately 15" W x 18" H (but will accept a variance of +/- 1" on either side).	_____ " W x _____ " H
Specify the size of imprint area being quoted: MoDOT desires the imprint be as large as the quoted rally towel will allow (based upon the mfg/application processes used).	_____ " W x _____ " H

VENDOR NAME:

(Please enter your company name in this block)

REQUIRED QUANTITIES AND COLORS

Quantity	Imprint Color
878	Red
360	Orange
352	Royal Blue
971	Gold
40	Black
392	Purple
573	Blue
52	Old Gold
150	Maroon
146	Kelly Green

SAMPLE TRANSFER LOGO:

